



## **Terry Fox Governing Board**

### **MEETING MINUTES**

**Tuesday October 11<sup>th</sup>, 2022**

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#### **MEMBERS**

**Parents:** Christina Pastor **Chairperson**, Jennifer Maalouf **Vice Chairperson**, Elena Ferrato, Sophie Ponte, Kattie Holmes and Nadia Borrelli

**Staff:** Maria Deluliis, Cliff Parker, Susan Scrocco, Melissa Tomasino, Sabrina Insalaco

**Administration:** Sarah Lefebvre Gauthier

**Absent:**

**Recording Secretary:** Serena Reis

**Alternates:** Vanessa Judy Savella

**Guests:** Barbara Barrasso, Vanessa Nikolaus, Melissa Mulrooney

#### **1.0 OPENING**

Quorum was confirmed and meeting convened at 7:15 pm.

#### **2.0 APPROVAL OF AGENDA**

Motioned by Sophie Ponte  
Seconded by Miss Susan

**G.B. 10-11-2022-01**

### **3.0 APPROVAL OF MINUTES**

#### **3.1 REVISION OF JUNE MINUTES**

- June had an incorrect date and was corrected by Christina Pastor

Motioned to approve the minutes by Sophie Ponte

Seconded by Miss Melissa

**G.B. 10-11-2022-02**

#### **3.2 APPROVAL OF SEPTEMBER MINUTES**

- The minutes were reviewed by GB and corrections will be made.

Motioned to approve the minutes by Elena

Seconded by Miss Maria

**G.B. 10-11-2022-03**

### **4.0 REPORTS**

#### **4.1 CHAIRPERSON**

- Nothing major to report

#### **4.2 PRINCIPAL**

- Mrs. Gauthier mentioned that the unofficial number of students present during attestation day was 367.
- First communication will be made available on Mozaik to parents on Friday, October 14<sup>th</sup>, 2022. Pre-kindergartens parents will have a paper copy sent home.
- The first term will end Friday, November 4<sup>th</sup>. First term report cards will be available to parent on Friday, November 18<sup>th</sup>, 2022.
- First Parent/Teacher night will take place November 24<sup>th</sup>, 2022.
- First fire drill was on September 14<sup>th</sup>, 2022, and the firefighters were happy with the how quickly the school was cleared, as well as, the children's behavior.
- The Terry Fox run raised \$3,620 to date.
- Monthly assemblies will resume at the end of October and will be held by cycle.
- Memo will be sent to parents advising that children will be permitted to wear their Halloween costumes, but parents are not to send in any candies or chocolates.
- There will be a special activity hosted by the student council.
- New secretary position at the school is available.

- Most of the lunch time activities have started (Katag, Chess, and Science)

### **4.3 DAYCARE**

- Sabrina discussed the lunch time supervision situation at the school.
- She is close to having 1 supervisor per class. Currently, she has 2 classes being supervised by 1 supervisor.
- Grade 6 students are helping with the grade 2. The children are excited to help.
- October 14 Ped day has 58 children registered. Theme “Halloween Fun”
- Daycare is looking for lightly used toys: Games, dolls dollhouse etc.
- Apple picking location in Oka did not have much animation.

### **4.4 SWLSB PARENT COMMITTEE UPDATE**

- Meeting held October 6, 2022.
- New school will be built in Sin-Lin.
- 2023-2027 New plan was discussed, and a survey will be sent out to SWLS parents.
- SWSLB has an 88.1% graduation rate.
- RC3P announces new quarterly report will come out in late October.
- All governing board meeting minutes must be translated in French if they are to be posted online.
- Disclaimer must be added that English version of minutes are available upon request.

### **4.5 PPO UPDATE**

- PPO elections took place
  - Chairperson: Melissa Mulroony
  - Vice-Chairperson: Vanessa Nikolaus
  - Secretary: Shetal Gohil
- \$1,368.20 was spent on Welcome Back Day.
- Chocolate Bar Fundraiser pick up will be Wednesday, October 12<sup>th</sup>, 2022.
- Internal rules were reviewed.
- Fundraiser mandate was discussed, and it was determined that \$5,600 will be needed to run the PPO 2022-2023 activities. Plus, what the teachers wish for.
- Pizza Day will be on October 25<sup>th</sup>. Price per pizza increase from 5.00 to \$5.50.
- PPO is looking to have an ice cream day or a pizza day each month.
- Possibility looking at doing the Mr. Felix and Mr. Norton cookie dough fundraiser in the spring.

### **4.6 SEAC UPDATE**

- Meeting held on October 18<sup>th</sup>, 2022.

- Details to be provided by Elena at the next meeting.

## **5.0 BUSINESS ARISING**

### **5.1 INTERNAL RULES**

- The rules from 2017-2018 will be placed in the GB binder and these will be reviewed in the new school year. Current year rules have been agreed upon.

### **5.2 HELEN MORRISON**

- Could not attend tonight's meeting.

### **5.3 SPEED BUMP ON LACASSE**

- To be added in November by the city
- Confirmed in an e-mail by David De Cotis to the school principal.

### **5.4 LETTER TO THE CITY**

- Letter shared with GB and revisions done during the meeting.
- Letter is concerning the request for the "cross hatched zone" needed on Cortina Street.
- Final draft will be prepared by Christina and will be shared with GB for e-vote.

### **5.5 2021-2022 END OF THE YEAR GB REPORT**

- Annual report was put together by previous GB chairperson (Barbara Barrasso) and it was revised during the meeting.
- Small revisions are required
- Daycare costs must be revised for 2022-2023 as the cost must be in line with government regulations.

Motioned to approve the GB Annual Report by Sophie  
Seconded by Elena

**G.B. 10-11-2022-04**

### **5.6 FIELD TRIPS**

#### **a. TUBING IN MONT AVILA**

- This is a school wide activity that will take place March 10<sup>th</sup>, 2023

- The cost of the bus rental has increased significantly. Miss Terry is still calling other bus companies.
- Cost breakdown is:
  - \$22.03 for Tubing activity
  - \$12.00 Helmet rental
  - \$17.17/student for the bus
- The final cost is to be determined as “inspiring school” measure could help decrease the cost for the students.
- Voting is being tabled until the principal can review the funds available under the special measures available to the school.

#### **b. ANIMATION**

- This is for the grade 1 students and is to take place on May 12<sup>th</sup>, 2023.
- Being organized by Miss Melissa.
- Cost is \$43.11 per student.
- In the event of rain, the activity will be brought to the school.
- Voting is tabled until the principal can review the funds available under the “special measures”.

#### **5.7 STANDARD AND PROCEDURES**

- This is prepared for each grade and updated by the teachers and staff
- This year the number of terms and number of report cards were updated
- These will be sent out by Miss Terry on Friday.

#### **6.0 APPROVAL OF PPO ASKING FOR A BLANKET RESOLUTION FOR FUNDRAISERS**

- GB has agreed that PPO will not have to come to the governing board each time PPO requires approval for a fundraiser.

#### **7.0 CORRESPONDENCE**

Question: During picture day re-take, can siblings take photos together?

Response: This is not recommended as this will disrupt class time. This will require a lot of planning and require volunteers to retrieve student from their classroom.

#### **8. VARIA**

- 3-year Deed of Establishment
  - This is to be revised in January 2023.

## 9. QUESTION PERIOD

- Question: Can the GB meetings be held via Zoom during the colder month?

Answer: Yes, the meeting can be held online during December, January, February, and March. Possibly return to in-person meetings as of April.

## 10. ADJOURNMENT

- Motion to adjourn the meeting at 8:31pm
- Jennifer and seconded by Mr. Parker

**Next Meeting Wednesday, November 9th, 2022, at 7pm**

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Christina Pastor  
Chair Person

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Sarah Lefebvre Gauthier  
Principal